

**Mitchell Township Board  
October 10, 2022  
Meeting Minutes**

The Regular Meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Monday, October 10, 2022 at 6:00 p.m. at the Mitchell Township Hall, 6849 W. Tower Road, Curran, Michigan.

**Members present:** Supervisor Carla Brimm, Treasurer Kevin Small, Clerk Donita Charron, Trustee Paula Taylor. Trustee Douglas (Mike) Lay

**Members absent:** None

**Others present:** 2 members of the community

**September 12, 2022 Regular and September 21, 2022 Special Meeting Minutes**

*It was moved by Small, supported by Taylor, to approve Regular Minutes.*

*Yes – 5 No – 0 Absent – 0 Motion Carried.*

**September Financial Report**

*It was moved by Lay, supported by Small, to file the September Financial Report.*

*Yes – 5 No – 0 Absent – 0 Motion Carried.*

**Public Comment:**

- Concerned community member about getting Richie Road repaired and solutions to have it done.
- Another community member came to thank the Board for the work done on DeJarlais Road and to report that he had met with the Road Commission and there will be further improvements made.

**Departmental Reports**

**Assessing**

*It was moved by Small, supported by Taylor, to approve the Assessment Change Notices to be printed by Whitlock Printing for \$1300.00.*

*Yes – 5 No – 0 Absent – 0 Motion Carried.*

**Fire Department**

- 3 Medical Runs
- Fire Department is having trouble finding replacement tires for the fire vehicles.

**Planning Commission**

- Met to approve a variance

**Zoning Administrator**

- No report for September

**Cemetery**

- None

**Roads**

- Continued repairs to DeJarlais Road

**Building**

- None

**Park**

- Paula has estimate on playground, tables and benches to be submitted for grant.

**Election**

- Public Accuracy Test October 10<sup>th</sup> went well

**Correspondence**

*It was moved by Charron, supported by Taylor, send Board Members Brimm and Small to the MTA Training not to exceed \$500 and appointed Clerk John Small to Clerk's Training not to exceed \$500.  
 Yes – 5 No – 0 Absent – 0 Motion Carried.*

**Old Business**

- None

**New Business**

*Small motioned to amend the Township budget by adding \$18,000 to the Road budget and to move \$3000 from the Park to the Clerk to cover new clerk equipment and salary.*

*Upon a roll call vote:*

*Aye: Paula Taylor, Kevin Small, Carla Brimm, Donita Charron and Douglas (Mike) Lay*

*Nay: None*

*It was moved by Brimm, supported by Lay, to pay Keegan Small \$250 per month for October, November and December for training and assistance to the Clerk.*

*Yes – 4 No – 0 Absent – 0 Abstain-Treasurer Small Motion Carried.*

Next meeting November 14, 2022 at 6:00 p.m.

Meeting adjourned 8:20 p.m.

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Donita Charron, Clerk

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Carla Brimm, Supervisor